

**Minutes for the Board of Aldermen for the Town of Bryson City**

November 1, 2021

Swain County Administration Building  
50 Main Street, 3<sup>rd</sup> Floor Auditorium

Attending:

<b>Board of Aldermen</b>	<b>Town Affiliates</b>	<b>Public</b>
Tom Sutton, Mayor	Regina Mathis, Town Manager	Christy Brooks
Ben King, Mayor Pro-Tem	Lynn Thomas, Town Clerk	Jessica Webb, <i>Smoky</i>
Heidi Ramsey-Woodard	Fred Moody, Town Attorney	<i>Mountain Times</i>
Chad Smith	Charlie Robinson, Police Chief	

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Alderman Heidi Ramsey-Woodard gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

Christy Brooks was not on the agenda but spoke during public comment about a refund for her taxes that she paid and the mortgage company is paying. This refund approval will happen at the next Board meeting and Ms. Brooks does not have to be present.

The Board reviewed the minutes from the October 18, 2021 special meeting. **Chad Smith made a motion to approve the minutes as presented; Ben King seconded the motion that carried.**

The Board reviewed an application from John Norvell for two water services at 101 Toot Hollow Circle. **Ben King made a motion to approve the two water services, pending tap fees are paid; Heidi Ramsey-Woodard seconded the motion that carried.**

**Heidi Ramsey-Woodard made a motion to approve the ordinance of annexation of a contiguous area on Black Hill owned by Black Hill Properties LLC effective November 2, 2021; Chad Smith seconded the motion that carried.**

**Ben King made a motion to approve the special appropriations applications presented to the Board by Town Manager Regina Mathis; Chad Smith seconded the motion that carried.**

**Heidi Ramsey-Woodard made a motion to continue paying Town Employees Covid Leave pay thru December 2022; Chad smith seconded the motion that carried.**

**Ben King made a motion to approve the Community Development Block Grant (CDBG) Section 3 Action Plan Resolution; Heidi Ramsey-Woodard seconded the motion that carried.**

**Heidi Ramsey-Woodard made a motion to approve the CDBG Equal Employment Opportunity Policy and Plan; Ben King seconded the motion that carried.**

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**Chad Smith made a motion to approve the CDBG Residential Anti-Displacement and Relocation Assistance Plan; Heidi Ramsey-Woodard seconded the motion that carried.**

**Ben King made a motion to approve the CDBG Section 504 Compliance Officer/Grievance Procedure; Chad Smith seconded the motion that carried.**

**Heidi Ramsey-Woodard made a motion to approve the CDBG Language Access Plan; Chad Smith seconded the motion that carried.**

In old business, the Board tabled the American Rescue Plan Funds and the Solid Waste Ordinance until further information can be obtained.

The Board set the workshop for November 15, 2021 at 5:30 p.m.

Attorney Fred Moody gave the Attorney's Report.

The Board reviewed and discussed the Fire Chief's, Tax Collector's, Police Chief's, Public Works, Water, Wastewater, Streets, and Town Manager's Reports. **Heidi Ramsey-Woodard made a motion to approve the reports as presented; Chad Smith seconded the motion that carried.**

The Board discussed the placement of Christmas lights by the Tourism Development Authority (TDA) onto the Town's light poles. The Town would like a representative of the Town present when lights are put up and taken down off the poles to make sure no damage occurs to the Town light poles.

Being no further business, **Ben King made a motion to adjourn; Chad Smith seconded the motion that carried.**

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Mayor Tom Sutton

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Town Clerk Lynn Thomas