

**Minutes for the Board of Aldermen for the Town of Bryson City**

**October 5, 2020**

**50 Main Street**

**Swain County Administration Building**

**5:30 p.m.**

Attending:

**Board of Aldermen**

Tom Sutton, Mayor  
Ben King, Mayor Pro-Tem  
Janine Crisp  
Heidi Ramsey-Woodard  
Chad Smith

**Town Affiliates**

Regina Mathis, Town Manager  
Charlie Robinson, Police Chief  
Lynn Thomas, Town Clerk

**Public**

Chris Royce  
Brett Hackshaw  
Jessica Webb, Smoky Mountain Times

Mayor Tom Sutton called the meeting to order at 6:00 p.m.

Alderman Janine Crisp gave the invocation.

Mayor Sutton led the pledge of allegiance to the American Flag.

No one came forward for public comment.

The Board reviewed the minutes from the September 8, 2020 regular meeting and the September 21, 2020 workshop. There were no minutes presented for the September 21, 2020 Community Development Block Grant Public Hearing for approval. **Chad Smith made a motion to approve the minutes as presented; Ben King seconded the motion that carried.**

MB Creekside Cabins had a water leak on West Deep Creek they are requesting relief off the sewer portion of the bill. The Board reviewed the account. **Janine Crisp made a motion to approve \$723.97 off the sewer portion of the bills with the leak; Chad Smith seconded the motion that carried.**

Chris Royce appeared before the Board and gave an update regarding potential bike trails on the Kelly Bennett Park property. He said that grants can be obtained for trail development and building with volunteers maintaining the trails and the Town upkeeping the parking lot. This matter will be placed on the workshop as an action item.

Brett Hackshaw, Planning Board Chairman, appeared before the Board with some Planning Board recommendations regarding building heights and a Downtown District for Bryson City. The height recommendation is 75 feet to the occupied floor of a building inside the city limits and no high rises. The definition of a high rise will come from the North Carolina Building Code definition. Also, a map was presented with a suggested Downtown District for Bryson City. The Board discussed both issues and asked that a rough draft height ordinance be presented at the workshop meeting for review and they will continue to discuss the Downtown District map.

The Board reviewed the two bids for a fire apparatus. The low bidder was Atlantic Emergency Solutions at the cost of \$299,716.00. **Ben King made a motion to approve the low bid in the amount of \$299,716.00 to Atlantic Emergency Solutions; Chad Smith seconded the motion that carried.**

The Board reviewed a request for quotation (RFQ) for the Bryson City Island Streambank Stabilization Project from Stecoah Environmental Solutions, LLC. in the amount of \$10,823.90. **Heidi Ramsey-Woodard made a motion to approve this (RFQ) from Stecoah Environmental Solutions, LLC; Ben King seconded the motion that carried.**

The Board reviewed an ordinance to authorize the Bryson City Police Department to perform criminal history checks on potential employees with the Division of Criminal Information Network (DCI). This will be placed in the Town Ordinance book after approval.

The Swain County Chamber of Commerce has changed the Trick or Treat Event for Bryson City and will be having Trick or Treat Events at the East and West Elementary Schools instead of Everett Street. Therefore, **Heidi Ramsey-Woodard made a motion to rescind the Trick or Treat Event street closure request made earlier this year; Janine Crisp seconded the motion that carried.**

The backflow and other Town ordinances will be discussed at the October workshop.

The Board set the October workshop for Monday, October 19, 2020 at 5:30 p.m. at the Swain County Administration Building, 50 Main Street, 3<sup>rd</sup> Floor Auditorium.

There was no Attorney Report due to Attorney Fred Moody's absence.

The Board reviewed and discussed the Fire Chief's, Police Chief's, Public Works, Water, Wastewater, Streets, and Town Manager's Reports. **Janine Crisp made a motion to approve all the reports as presented; Heidi Ramsey-Woodard seconded the motion that carried.**

Being no further business, **Ben King made a motion to adjourn; Heidi Ramsey-Woodard seconded the motion that carried.**

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Mayor Tom Sutton

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Town Clerk Lynn Thomas